

TITLE:

Application of the Information technology in the process of school catering

AUTHOR:

Jitka Haňková

DEPARTMENT:

The Center of School management

SUPERVISOR:

RNDr. Jana Marková

ABSTRACT:

The aim of this work is to describe how informational technologies are used in school catering. The topic of school catering operation is an integral part of the management of nursery schools, primary schools, secondary schools and other school organizations. The provision of school catering services is one of the duties of school managers - that is the reason why is this issue considered as a part of school management. This work is divided into several thematic parts. In the introduction part are explained terms concerning the subject of school catering, then the connection with Czech legislation is explained. Following chapters explain possible advantages of using informational technologies and their benefits for clients as well as for canteen operators. This part also deals with the area of communication, ordering system, inventory, and accountancy. The practical part of this work is focused on given task – to find out to which point, and in which area explicitly the information technologies are used in school catering. As the method for the research was used questionnaire survey. The results proved that informational technologies are used in various areas. Mostly are used the applications offering evidence of inventory and evidence of clients. The possibility of extending communication opportunities was also evaluated very positively.

KEYWORDS:

School management, School catering, School catering apparatus